

Trustees & Clerk  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



[www.goshen-oh.gov](http://www.goshen-oh.gov)

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Special Meeting – Goshen Township  
Board of Trustees  
Tuesday, March 4, 2014  
5:00 PM**

**Meeting Minutes**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Honorable Lisa Allen  
Board of Trustees  
Honorable Cheryl Allgeyer

Trustee Claire Corcoran called the meeting to order at 5:00 PM. Trustee Lisa Allen led in prayer. The Pledge was recited and roll was taken.

Trustee Lisa Allen – Present  
Trustee Claire Corcoran - Present  
Trustee Lois Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Administrator Ray Snyder,  
Fire / EMS Chief Steve Pegram, Service Director Bob Seyfried

**Adoption of Agenda**

**79-2014** Trustee Allen motioned to adopt the Agenda. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift - Yes

**New Business**

Discussion of 2014 Township Budget

Administrator Snyder presented to the Board of Trustees Budget Proposal #5. Administrator Snyder stated that with Budget Proposal #5, the board would see a difference from \$214,000.00 over revenue budget in proposal #4 to a surplus of \$151.00 with proposal #5. Administrator Snyder stated that the healthcare exposure was reduced from prior budget proposals from 100% possible exposure to 10% above the average actual cost in 2013. Administrator Snyder stated by reducing the healthcare exposure within the budget proposal this saved about \$100,000.00 compared to prior budget proposals.

Jeff Corcoran questioned the removal of the dollar amount from the medical deductible. Administrator Snyder stated that the actual dollars spent in 2013 was used and increased by 10% for the 2014 budget proposal.

#### Police Department

Administrator Snyder stated that the overtime salaries for the Police Department were reduced by 50% in budget proposal #5. Administrator Snyder stated that the Goshen K-9 unit responds not only for Goshen Township but also surrounding townships if assistance is needed. Administrator Snyder stated that since the surrounding Townships had not abused asking for assistance from the K-9 unit, the Officer did not need prior approval before responding. With budget proposal #5 the K-9 unit Officer would need to receive approval for overtime hours before responding. Administrator Snyder stated that additional overtime hours are incurred when night shift Officers must be present for court hours during the day. Administrator Snyder stated that one of Goshen's Officers is currently on light duty restrictions so overtime hours would be less in 2014. Per Trustee Board directive, Administrator Snyder presented a report detailing 2014 Police Department salaries. Administrator Snyder stated that there would be significant savings if two additional part time Police Officers were added to the department. Trustee Allen questioned would two new part time Officers eliminate overtime hours. Administrator Snyder stated that after auxiliary training was completed the Officers could then be put on the shift schedule. Trustee Corcoran questioned when the K-9 unit is dispatched to surrounding communities, does the Township receive revenue for these calls. Administrator Snyder stated that we are part of a mutual agreement between local governments that if assistance is needed we will respond and we do not bill for this service.

#### Service Department

Administrator Snyder stated that the mowing expense for the Township's cemeteries was reduced by extending the days between each mowing during the season and that paving plan was reduced by \$25,000.00.

Jeff Corcoran questioned the paving budget and the road plan of \$120,000.00 per year and by reducing the paving plan is the Township delaying maintenance and repairs which might hit at one time. Administrator Snyder stated that the paving plan document is a suggested proposal and that roads should be reviewed each year to determine if maintenance is needed. Service Director Seyfried stated he took the paving plan and inspected each road and determined the maintenance which must be completed in 2014. Service Director Seyfried stated that new products are available which extends the maintenance of roads. Service Director Seyfried stated either the Township use unencumbered funds for paving of all roads on the paving plan or use a yearly determination of maintenance needed. Administrator Snyder stated after discussions with Service Director Seyfried, they are both comfortable with the current paving maintenance budget. Jeff Corcoran questioned if the Service Department makes road evaluations during the year for maintenance. Service Director Seyfried affirmed that roads are evaluated several times a year. Service Director Seyfried stated that traffic patterns determine a lot of the road maintenance required; heavily traveled roads will require more maintenance than less traveled roads. Trustee Swift questioned the status of the State Route 28 maintenance. Service Director Seyfried stated that he has not received a definite answer when the maintenance will be finished and that he calls each month inquiring.

### Additional Comments

Per Board directive, Administrator Snyder presented to the Board of Trustees a detailed report listing Township owned take home vehicles with expenses and usage relating to those vehicles.

Jeff Corcoran questioned Administrator Snyder if proposal #5 was the recommended budget to approve for 2014. Administrator Snyder stated it was.

Jim Constable presented documents reflecting in his opinion discrepancies regarding the budget proposal presented on 03/03/2014. Jim Constable questioned the Board of Trustees if there was a plan to use any of the unencumbered funds. Trustee Allen stated that some unencumbered funds had been used over the entire Township budget proposal.

Trustee Allen suggested to the Department Managers to keep an eye on the Medical deductibles throughout the year since the 100% of possible exposure was not included in budget proposal #5.

Jeff Corcoran questioned could budget line items be streamlined into one line item instead of spread out across several funds. Trustee Allen made a suggestion to use a summary page for the 2015 budget proposals. Administrator Snyder stated that to switch the current 2014 budget proposal would be difficult but that a summary page would be easier to create.

### **Adjournment**


**80-2014** Trustee Swift motioned to adjourn the Special Meeting of the Board of Trustees at 5:55 PM. Trustee Allen seconds the motion; motion carries.

Trustee Allen - Yes

Trustee Corcoran – Yes

Trustee Swift - Yes

Respectfully Submitted by:

  
Cheryl Allgeyer, Fiscal Officer

  
Goshen Township Trustee

CRA